

## How to request coverage for vaccines

Certain vaccines are covered under your Medicare Part D prescription drug plan. (See your **Formulary** for details.) As of January 1, 2008, the administration fee for these vaccines is also covered under Medicare Part D.

**Claims for vaccines and their administration are handled differently from other types of claims. Please follow the instructions below carefully to avoid delays.**

### **If you get your vaccines from your doctor (or other prescriber):**

**Step 1:** Pay your doctor (or other prescriber) for the vaccine and its administration (injection).

**Step 2:** Request a receipt, and make sure it includes:

- Name of vaccine
- Drug quantity
- Days' supply
- NDC Number
- The amount charged for the vaccine itself
- The amount charged for administration (injection) of the vaccine

**Step 3:** Submit a ***Vaccine and Administration (Injection) Claim Form***, along with the receipt, to Medco for reimbursement. Be sure to:

- Fill out the "Prescribing Physician Information" section.
- Check off the box next to "Both the vaccine and the administration (injection) of the vaccine in the "Claim Information" section.
- Provide vaccine information in the "Vaccine Rx Information" section.
- Submit a separate form for each vaccine you receive.

**If you get your vaccine from a retail pharmacy and have it administered (injected) by your doctor (or other prescriber):**

**Step 1:** Take the vaccine to your doctor (or other prescriber) to administer (inject).

**Step 2:** Pay your doctor for administering (injecting) the vaccine and request a receipt.

**Step 3:** Submit a ***Vaccine and Administration (Injection) Claim Form*** along with the receipt, to Medco for reimbursement. Be sure to:

- Fill out the "Prescribing Physician Information" section.
- Check off the box next to "Administration (injection) of the vaccine" In the "Claim Information" section.
- Provide vaccine information in the "Vaccine Rx Information" section (leave the "Vaccine Charge" column blank).

**If you get your vaccine from a retail pharmacy and the pharmacist is certified to administer (inject) vaccines:**

**Step 1:** Ask your doctor (or other prescriber) to write a prescription for the vaccine.

**Step 2:** Take the prescription to the retail pharmacy. Be sure that it participates in your plan's network, and remember to present your Member ID card as well.

**Step 3:** Pay the appropriate co-payment or coinsurance. You *do not* need to fill out any claim forms.

# Vaccine and Administration (Injection) Claim Form

This claim form is for reimbursement of covered Part D vaccines and their administration (injection). Please consult your Evidence of Coverage for specific coverage information.

**Instructions for completing this form are located on the back of this form. Please review the instructions prior to completing this form.**

## Member / Subscriber Information

See your prescription drug ID card.

Group No.

Member ID

Member Name (First, Last)

Street Address

City

State

ZIP

Date of Birth

M  M  D  D  Y  Y  Y  Y

## Dispensing Pharmacy Information

(Not applicable if the vaccine was not purchased at a pharmacy)

Name of Pharmacy

Street Address

City

State

ZIP

Telephone (include area code)

NCPDP Provider ID Number:

National Provider ID Number:

## Prescribing Physician Information

(Complete if vaccine was obtained or administered in a Physician's office)

Name of Physician

National Provider ID Number:

## Acknowledgement

I certify that the medication(s) described on this form was received for use by the patient listed above, and that I (or the patient, if not myself) am eligible for prescription drug benefits. I also certify that the medication received was not for an on-the-job injury or covered under another benefit plan. I recognize that reimbursement will be paid directly to me, and that assignment of these benefits to a pharmacy or other party is void.

**X**

Signature of Member

Visit us online anytime at [www.medco.com](http://www.medco.com).

## Does this claim qualify for coverage?

You may submit a claim for Part D-covered medication dispensed by a nonparticipating pharmacy only for the reasons listed below.

Please check the box that applies to your situation:

- A. I traveled outside my plan's service area and ran out of (or lost) my medication/ I became ill and could not access a network pharmacy.
- B. I was unable to obtain my medication in a timely manner within my service area (there was no network pharmacy within a reasonable driving distance that provides 24/7 service).
- C. My medication is not stocked regularly at an accessible network or mail-order pharmacy.
- D. My medication was dispensed from an emergency department, provider-based clinic, outpatient surgery facility, or other outpatient setting.
- E. I received a vaccine at my doctor's office. (Be sure to include the receipt from the physician and complete Vaccine Rx Information section on back.)
- F. I was evacuated or displaced from my residence due to a State- or Federally declared disaster or health emergency.

## Claim Information

Please check all that apply.

This claim is for:

- The vaccine
- Administration (injection) of the vaccine
- Both the vaccine and the administration (injection) of the vaccine

**Instructions** Read carefully before completing this form.

1. Please complete all information. An incomplete form may delay your reimbursement.
2. Please make sure the charges for the vaccine and the administration (injection) are listed separately, otherwise we cannot properly reimburse you.
3. Your pharmacist or doctor's office should be able to provide some of the necessary information if it was not already provided as part of your claim or bill.
4. You should enclose the receipt(s) for your vaccine with this form.
5. After completing this form, the plan member should read the acknowledgement carefully, then sign and date this form.
6. Return the completed form and receipt(s) to: **Medco Health Solutions, Inc., P.O. Box 14718, Lexington, KY 40512.**
7. Some vaccines are covered under Part B (example: flu, PNEUMOVAX). Only vaccine claims covered under Part D should be submitted on this form.

**Vaccine Rx Information** (Required Information. Please submit one form per vaccine.)

Please check the appropriate box for the vaccine you have received. If the vaccine you received does not appear below, please fill in the vaccine name, NDC number, quantity, vaccine charge, and administration fee in the blank space provided below.

				Rx#			
	Brand Name	Valid 11-digit NDC#	Quantity	Days Supply	Date Filled	Vaccine Charge	Vaccine Admin. Fee
<input type="checkbox"/>	ZOSTAVAX*	00006496300	1	1			
<input type="checkbox"/>	ZOSTAVAX*	00006496341	1	1			
<input type="checkbox"/>	ZOSTAVAX*	54868570300	1	1			
<input type="checkbox"/>	DECAVAC	49281029183	0.5	1			
<input type="checkbox"/>	TETANUS TOXOID	49281082010	0.5	1			
<input type="checkbox"/>	ENGERIX-B	58160085701	1	1			
<input type="checkbox"/>	M-M-R II VACCINE	00006468100	1	1			
<input type="checkbox"/>	TWINRIX	58160085046	1	1			
<input type="checkbox"/>	HAVRIX	58160083501	1	1			
<input type="checkbox"/>	HAVRIX	58160083511	1	1			
<input type="checkbox"/>	ENGERIX-B	58160085711	1	1			
<input type="checkbox"/>	RECOMBIVAX HB	00006499500	1	1			
<input type="checkbox"/>	VAQTA	00006484100	1	1			
<input type="checkbox"/>	VARIVAX VACCINE	00006482700	1	1			
<input type="checkbox"/>	GARDASIL†	00006404500	0.5	1			
<input type="checkbox"/>				1			

Any person who knowingly and with intent to defraud, injure or deceive any insurance company, submits a claim or application containing any materially false, deceptive, incomplete or misleading information pertaining to such claim may be committing a fraudulent insurance act which is a crime and may be subject to criminal or civil penalties, including fines and/or imprisonment, or denial of benefits.

California: For your protection, California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Pennsylvania: Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

\*Zostavax is only covered for members aged 60 and over.

†Gardasil is only covered for female members between the ages of 9 and 26.

